

# **Forks River School Parental Involvement Plan 2009-2010**

In order to comply with the requirements of the laws governing schools which receive Title I funds, each school must plan parent involvement activities for parents of participating children. This plan covers the components required in Sec. 1118 of P.L. 103-382.

Forks River School believes positive parental involvement is essential to achieve maximum social, emotional, and academic growth and encourages participation of parents in all aspects of their child's education.

## **Strategies to Increase Parental Involvement**

### *Development of the School-wide Plan / Parent Involvement Plan*

Forks River School will:

- ✓ Involve parents in the development of the School-Wide Title I Plan
  - Parents are members of the School-Wide Title I Advisory Committee and are integral in the development of the School Improvement Plan and the Parental Involvement Plan.
- ✓ Administer a Parent Needs/ Evaluation survey in the spring of each year seeking input about the effectiveness of the overall school-wide program and parent involvement plan.
  - Information compiled is used along with other data in the comprehensive needs assessment to determine the effectiveness of the school- wide program and the parent involvement plan.
- ✓ Make available to parents and the local community the School Improvement Plan and the Parent Involvement Plan in the following ways:
  - Annual fall and spring meetings
  - FRS Parent Information Center (located in the school lobby)
  - School Library
  - School Website
- ✓ Parents are notified at the annual meeting and on the website that they can make comments if they disagree with any aspect or component of the Forks River School Improvement Plan or the Parent Involvement Plan.
  - Parents are notified at the annual Title meeting that the Spring Needs Evaluation survey is an excellent opportunity to make comments and suggestions for program improvement. A comment section is provided for narrative response.

The Forks River School- Wide Title I School Improvement Plan and Advisory Committees include parents, community leaders, school administrators, and

teachers from each department at FRS. The Title I Committee decided for this year, 2009/2010, parent involvement funds would be used for parent training, parent involvement activities, and parent appreciation activities.

These parent education opportunities are provided in collaboration with other federal programs. Parents are notified about these opportunities through advertisements in the school newsletters, flyers, on the school website, and on the school sign in front of the building.

### ***Annual Parent Meeting and Opportunity for Participation***

Forks River School will:

- ✓ Convene an annual meeting that will encourage and facilitate parent attendance for the purpose of informing parents about the school-wide program and Title I requirements and supplemental offerings.
  - Forks River School invites all parents to an annual meeting during the fall to explain the School Improvement Plan. Included in this explanation are the benefits and activities, federal guidelines, and the role, rights, and responsibilities of all parents in the education of their children. Parents are also notified of their rights to know the qualifications of their child's teacher and if that teacher is highly qualified. They are also notified if their child is taught by a paraprofessional. At every parent training, Title I is addressed. These opportunities to address Title I are offered during the day and evening. At this time Forks River School does not serve ELL students and does not have the need to provide services for ELL families, however if the need arises then FRS will recognize the challenges and help meet the needs of ELL families at the annual meetings as well as throughout the year.
- ✓ Forks River School involves parents in an organized on going and timely way in the planning, review, and improvement of the school-wide program.
  - Parents are members of the School- Wide Title I Advisory Committee and are integral in the development of the School Improvement Plan and the Parent Involvement Plan.
  - Administer a Parent Needs/Evaluation survey in the spring of each year seeking input about the effectiveness of the overall school-wide program and the parent involvement plan.
    - ◆ Information compiled is used along with other data in the comprehension needs assessment to determine the overall effectiveness of the school-wide program and the parent involvement program.
- ✓ Forks River School provides parents timely information about programs, curriculum, assessment, and achievement expectations; if requested by parents,

opportunities for regular meetings to review and assist in improving student progress.

- School Calendar
- Newsletter
- Telephone Calls
- Newspapers
- Invitations
- School Marquee
- School Website
- E-mails
- Conferences
- Title I Annual Parent Meeting

### ***Procedures to Submit Comments of Dissatisfaction with the School Parent Involvement Plan***

Parents are notified at the annual meeting, on the website, and in the school-wide newsletter that they can make comments if they disagree with any aspect or component of the Forks River School Improvement Plan or the Parent Involvement Plan.

- ✓ Parents are notified at the annual Title I meeting that the Spring Needs/ Evaluation survey is an excellent opportunity to make comments and suggestions for program improvement. A comment section is provided for narrative response.
- ✓ After the school has compiled the data for the Comprehensive needs assessment, the Parent Needs/ Evaluation surveys are submitted to the Central Office. The data is then combined with the other Parent Needs/ Evaluation Surveys from the other Title I schools to determine system-wide needs.

### ***Building Capacity***

To ensure effective involvement of parents and to support a partnership among Forks River School, parents, and the community that enhances student academic achievement, we:

- ✓ Shall provide parents with opportunities to understand state academic and achievement standards, state and local assessments and student progress through conferences, annual Title I meeting, periodic parent meetings that are held during the day and evening at which time the school will explain how to understand :
  - TCAP Student Profile Reports
  - TVASS Student Profile Reports
  - Direct Writing Assessment Profile Reports
  - Think Link Assessment Results
  - State School Report Cards
  - Student Report Cards

- Student Progress Reports
  - RTI Records and Reports
- ✓ Shall provide opportunity to train parents, faculty, staff and principals on a continuous partnership for improved student achievement
  - Embedded professional development for all faculty and staff
  - System-Wide sponsored parent involvement resource room
- ✓ Shall educate faculty and staff through in-service opportunities of the importance of working with parents as equal partners to build ties between parents and the school
  - Embedded professional development
  - Grade Level Meetings
- ✓ Shall work with local businesses and community agencies to develop partnerships with students and school recognition programs
  - School-Wide Awards Day
  - Book Fair
  - Veterans Day
  - AR Rewards
  - Teacher Recognition
  - Pizza Hut Book It Program
  - Pizza Hut Most Improvement Student Program
  - Nashville Sounds Reading Program
  - Walk-a-Thon Sponsors
  - Red Ribbon Week
- ✓ Forks River School does not currently serve any ELL students, however if we do have ELL students in the future we will ensure, to the extent possible, that information sent home is in a parent friendly language that can be understood
  - ELL translator on-site
  - Documents created in Spanish
- ✓ May provide reasonable support for parent involvement activities under this section as parents may request
- ✓ May pay reasonable and necessary expenses associated with local parental involvement activities for school- related sessions
- ✓ May train and support parents to enhance the involvement of other parents
- ✓ May conduct workshops/seminars to train parents on involvement
- ✓ May conduct meetings at a variety of times to maximize opportunities for parents to participate in school related activities
- ✓ Provide job readiness for parents, GED classes
- ✓ Local Head Start parents and students are invited to attend relevant activities at school
- ✓ Summer Programs to enhance learning

### *Shared Responsibilities for High Student Performance*

Forks River School has developed a school-parent-student compact. The compact shall outline how parents, school faculty and staff, and the student will share the responsibility for improved student achievement. It will also provide means by which the school and parents will build a partnership to help students build and achieve the state's high academic standards. Student Compact will be provided in languages that all parents can understand. The compact will be discussed with teachers at a faculty meeting. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. Students will return compacts to his or her teacher after parent's signature is secured. The teachers will sign the compacts and house them in his or her classroom for use during parent- teacher and/or student-teacher conferences. A copy is in the student handbook.

Home-School Compacts will be revised annually and parent input will be solicited through newsletters and website. Parents will be invited to submit input in writing or to attend revision meetings.

Forks River School  
Parent/ Teacher/ Student Compact

Dear Parents/Guardian:

We value your role in working to help your child achieve high academic standards. It is our responsibility to join together to help your child achieve the State's high standards. The following is an outline of some of the ways you, your child, and the school staff can build and maintain a partnership to share the responsibility for improving your child's academic achievement.

*School's Responsibility:*

- ☺ Provide high quality curriculum and learning materials
- ☺ Provide you with assistance in understanding academic achievement standards and assessments and how to monitor your child's progress
- ☺ Provide opportunities for ongoing communication between you and teachers through, at a minimum:
  - Annual parent-teacher conferences,
  - Frequent reports regarding your child's progress, and
  - Opportunities to talk with staff, volunteer in class, and observe classroom activities.

*Parent's Responsibility",*

- ☺ Encourage your child to attend school regularly
- ☺ Encourage your child to show positive school behavior
- ☺ Review your child's homework
- ☺ Monitor television watching and encourage positive use of your child's extra-curricular time
- ☺ Volunteer in your child's school and classroom, if time or schedule permits
- ☺ Attend parent-teacher conferences and participate, when appropriate, in decisions relating to the education of your child.

*Students Responsibility:*

- ☺ Do homework every day and ask for help when needed
- ☺ Read at least 30 minutes every day outside of school time.
- ☺ Give to my parents or the adult that is responsible for my welfare all notices and information received by me from my school every day.

Please sign and review this School/Parent/Student Compact with your child. This Compact may be discussed with you during a parent-teacher conference as it relates to your child's school progress. Thank you for your support and involvement in your child's education.

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Parent's Signature

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Student's Signature

Holly Anderson

Literacy Leader

### ***Accessibility***

Forks River School shall provide a teacher of English as a Second Language for students needing services. The teacher will provide parents with appropriate communication methods with the school faculty and staff to ensure academic progress and interpretation of assessment results. These methods will be incorporated in writing when necessary. Parents with disabilities and parents of migratory students will be provided with information in an easy to read format and assistance will be provided for understanding their child's needs and academic progress.

### ***Parents' Right-to-Know***

A Parent's Right-to-Know letter is included in the registration packet. This information is also covered at an annual meeting and periodically at additional parent training.

Forks River School will provide parents information about their right to know the qualifications of their children's teachers, paraprofessionals, or substitute teachers. Notice of this right and of any person who does not meet the highly qualified criteria required by No Child Left Behind will be forwarded to parents each year.

Parents have the right to know that their children are being taught by a paraprofessional.

When a student is being taught by a teacher who is not highly qualified a notification letter is sent home to the parents of those children. When a substitute has been in the classroom for four consecutive weeks and is not highly qualified a notification letter will be sent home to parents of those children.